

**HILLCREST CHRISTIAN SCHOOL  
2017-2018 REDUCED TUITION AND FEES SCHEDULE**

**MEMBERSHIP FEE**

Admission to Hillcrest Christian School is by membership only. The non-refundable and non-transferable **\$650** membership fee is a one-time fee and enables all children in one family to attend the school. New families enrolling only in K3 are not required to pay a membership fee. Families enrolling in K4 must pay ½ the membership fee before the child can be enrolled. Any remaining balance is due before entering K5. Students entering K5-12<sup>th</sup> grade must pay the membership fee in full.

**TESTING FEE**

A **\$50** non-refundable testing fee is **due at the time of testing** for new students applying for admission to K5-12.

**FAMILY ENROLLMENT FEE**

A non-refundable and non-transferable enrollment fee, assessed per family and based on the oldest student's grade level, is **due at the time of re-enrollment for returning students and at enrollment for new students**. **A \$150 late fee will be charged after March 9, 2017 for returning students.**

K3-K4-K5	<b>\$250 per family</b>
1 <sup>st</sup> – 12 <sup>th</sup> Grade	<b>\$425 per family</b>

**STUDENT FEE**

Each student is assessed a fee that includes expenses for textbooks, technology, campus maintenance, PTO dues, yearbook, and student admission to all HCS home athletic events. **This fee does not include workbooks and lab fees.** Student fees are **due by June 1st for returning students and at the time of enrollment for new students**. Students will not be issued books until student fees are paid in full. **A \$50 late fee will be charged after June 1.**

K3	<b>\$350 per student</b>
K4-12	<b>\$525 per student</b>

**TUITION**

GRADE LEVEL	ANNUAL TUITION	MONTHLY BANK DRAFT PLAN <sup>1</sup>
K3	\$2,900	\$290 (10 months /Aug – May)
K4	\$3,720	\$310 (12 months / June – May)
K5	\$4,200	\$350 (12 months / June – May)
1 <sup>st</sup> - 12 <sup>th</sup>	\$5,400	\$450 (12 months / June – May)

<sup>1</sup> **All monthly payment plans MUST be by bank draft. K3 is a 10 month plan (August – May). K4 – 12<sup>th</sup> Grade is a 12 month plan (June – May).**

**K-3 monthly bank draft plan based on 10 bank draft payments beginning August 1.**

**K-4 – 12<sup>th</sup> grade monthly draft plan based on 12 bank draft payments beginning June 1.**

- A 3.5% DISCOUNT WILL BE APPLIED IF 100% OF ANNUAL TUITION IS PAID BY JUNE 1.
- QUARTERLY AND SEMI-ANNUAL PAYMENT OPTIONS ARE AVAILABLE.
- A \$50 LATE PAYMENT FEE WILL BE CHARGED FOR ANY DRAFT OR PAYMENT RECEIVED AFTER THE DUE DATE.
- A \$40 FEE WILL BE CHARGED FOR ALL RETURNED DRAFTS OR PAYMENTS.

**WITHDRAWAL POLICY**

Students are registered for the entire school year. Voluntary withdrawals for reasons other than the student moving outside the school area, relieve the financially responsible person from the financial obligations under the Enrollment Contract in accordance with the following schedule:

Withdrawal on or before May 31, 2017	Full Release of Tuition Obligation
Withdrawal June 1 - August 15, 2017	25% of Annual Tuition is Due
Withdrawal August 16, 2017 - January 2, 2018	50% of Annual Tuition is Due
Withdrawal January 3 – February 28, 2018	75% of Annual Tuition is Due
Withdrawal after February 28, 2018	100% of Annual Tuition is Due

Any request for withdrawal must be submitted in writing to the Business Office stating the reason for withdrawal.

Hillcrest will have sole discretion in determining the financial obligations remaining in situations where the School initiates the withdrawal of a student (i.e., expulsion, etc.).

**ACKNOWLEDGMENT OF FEES AND TUITION SCHEDULE**

My signature below acknowledges my acceptance and agreement to pay tuition and fees for the 2017-2018 school year in accordance with the schedule and amounts set forth above.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

## **ADMISSION AND TESTING PROCESS**

### **K3 and K4**

Contact lower school counselor to schedule a tour of the school.  
Contact lower school counselor to schedule an interview with custodial parents, lower school principal and lower school counselor.  
Admissions Committee considers enrollment request.  
Lower school counselor notifies parents of Admissions Committee decision.  
Contact Business Office to complete enrollment process.

### **K5-12**

Contact appropriate school counselor to schedule a tour of the school.  
Contact appropriate school counselor to schedule entrance testing/evaluation.  
On the day of testing, the following documents should be provided to the counselor:  
    \$50 non-refundable testing fee (if payment is by check, please make check payable to Hillcrest Christian School)  
    Completed **New Student Testing Information Form** provided by counselor  
    Official copy of most recent report card or any other materials requested  
Admissions Committee considers enrollment request.  
School counselor notifies parents of Admissions Committee decision.  
Contact Business Office to complete enrollment process.

### **Criteria for Admission to Hillcrest Christian School**

Student applicant shall pass the admissions test administered by designated school official.  
Student applicant shall receive an acceptable behavior recommendation from schools previously attended.  
According to state law, students entering 1<sup>st</sup> grade must be six (6) years old by September 1<sup>st</sup>.  
Student must be approved and admitted by the Admissions Committee.

Upon acceptance by the Admissions Committee, the following documents must be provided in order for the admissions process to be completed:

Current Mississippi immunization form  
Photocopy of birth certificate  
Photocopy of Social Security Card  
Official photocopy of transcript (grades 6<sup>th</sup> – 12<sup>th</sup> only)

Class assignments and schedules will be finalized when all required documentation has been received. The official cumulative record will be requested by the school counselor at the conclusion of the admissions process.

### **NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS**

Hillcrest Christian School, Inc. admits students of any race, color, national and ethnic origin, and the handicapped to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin or the handicapped in administration of its educational policies, admissions policies, financial aid programs, or athletic and other school administered programs.