



2019-2020 Enrollment Contract

Acceptance and placement:

Acceptance and instructional placement are subject to administrative and entrance committee approval, satisfactory completion of present grade, and verification of records.

Release of liability:

I recognize that activities either extracurricular or not that my child(ren) or ward will be engaged in will involve inherent risk of injury and or harm. I therefore release Hillcrest Christian School and any of its Agents and or Employees from any and all legal responsibility for any injuries or damages sustained by my child(ren) as a result of or in any way connected with his or her activities while on the school campus or school related activities when traveling abroad. My child(ren) has permission to participate in all activities (including extracurricular, field trips, etc.) of the school, unless the school is notified in writing.

Email/Text notification opt-in agreement:

I understand that the school will use an electronic notification system as the primary means of communicating with parents/guardians, including emergency notifications as well as day to day necessary communications. I authorize the school to enter any contact information provided to the school, either through this application or other means, into the communication/notification database.

Photograph/Video release:

The school has my express permission to use any and all still or video photography for school publications and or commercial publication related to the school.

Financial Policies and responsibilities:

1. To enroll and maintain a student and or students at Hillcrest Christian School, parents/guardians must satisfy all tuition and fee policies established by the Board of Directors. A non-refundable, non-transferable enrollment fee (per family, based on the oldest student) is due at the time of re-enrollment for all returning students and at the time of acceptance and enrollment for new students. This fee assures parents a place for their students.
2. For returning families—All outstanding tuition, fees and dues owed to Hillcrest Christian School must be satisfied before May 31st of the prior school year before the enrollment process can be completed for the upcoming year. Any Cougar care fees accumulated during the summer months must be paid before school begins.
3. Students are registered for the entire school year, and the financial responsible party listed below is responsible, for all fees for that entire year. Including but not limited to Tuition, fees, extracurricular fees, band fees, workbook fees, late fees, Cafeteria fees, Cougar Care fees and any other bills and or fees accumulated by the parties involved in this contract.
4. Withdrawals from the school during the year voluntary or involuntary by the school or by the parties involved in this agreement, the financial obligations listed above are still the responsibility of the person and or persons listed on this agreement. Unless otherwise determined by the Board of Directors. Any request for Voluntary withdrawal must be submitted in writing to the business office.
Hillcrest Christian Schools Board of Directors will have the sole discretion in determining the financial obligation when the school initiates the withdrawal of a student(i.e., expulsion, etc.)
5. Any draft or payment returned by the bank will result in a \$40 charge unless the financial institution that returns the payment charges more than the listed charge at such time HCS will determine the appropriate charge. Any draft or payment received after its due date is considered later and is subject to a \$50 late fee.
6. The school may not release any grades, administer 9-weeks test, final exams, report cards, and or diplomas to any students who's financial obligations are delinquent. If tuition for said month is not received by the last open school day of the month, the student and or students will be removed from school until tuition and or fees are paid. Students with delinquent accounts will also not be allowed to participate in any extracurricular activity or school sponsored event, including but not limited to participation in graduation, sporting teams, band events, cheerleading activities and any other events held by the school until all accounts are brought current.

7. An account is considered delinquent if payment is received after the due date. All accounts must be cleared by May 15th prior to final exams.
8. Hillcrest Christian School reserves the right to refuse readmission to any student who withdraws. No student will be considered for readmissions unless they are in good standing academically and behaviorally. Parents and students must demonstrate positive reasons why they should be considered for readmissions.
9. Permanent records will not be released until all outstanding obligations to Hillcrest Christian School have been satisfied.

My signature below acknowledges my acceptance of this agreement, its policies, procedures, obligations, and regulations as determined by the Board of Directors and the Business office of Hillcrest Christian School set forth herein, in the Student/Parent handbook, in the financial information brochure, and any other policies that are adopted by the Board of Directors during the school year.

I, the undersigned parent and/or guardian attest that 1) I have provided true and correct information herein; 2) I have read the entirety of the Enrollment contract and understand my obligations to Hillcrest Christian School; 3) I understand this Enrollment Contract is a legal binding agreement/contract subject to collections, garnishment and any other legal means Hillcrest Christian School may use to collect on such debt if not satisfied; 4) I accept the Term and Conditions of the entirety of this contract and; 5) I understand the submission of this Enrollment Contract constitutes my acceptance of its obligations, both financial and otherwise, as required in those Terms and Conditions.

Agreed to and accepted this _____ day of _____, 20_____

Printed name _____ Signature: _____

Relationship to student(s) choose option

Social Security#(used for collections and to bind agreement) _____

Driver's License attach copy here



2019-2020 Tuition Payment Options

Annual Plan- Tuition is paid in full by June 1st 2019 (3.5% discount)

12 month Plan- Tuition payable in monthly installments beginning June 1st or 15th 2019, with final payment on May 1st or 15th 2020. A direct debit (CC or Checking) account is required for this option. Please complete and sign Authorization Agreement below. Your account information will be stored with MSP and be directly debited on each month on its due date.

Name(s) on Account: _____

Bank Name: _____

Transit/ABA Routing number: _____

Account Number: _____

Type of Account: _____

or

Credit Card information:

Account # _____

Name as it appears on Card _____

Expiration date: _____

CCV Code _____

Total amount of tuition: _____

Date of draft: _____ 1st or 15th only

I/we hereby authorize Hillcrest Christian School Inc hereinafter called "School" to initiate electronic debits on my above listed accounts each month on the date chosen above for tuition, dues due to the school. I understand that dues are due each month on the above listed due date and are considered late any day after that. I also understand that any returned payment will carry a penalty charge determined by the financial institution and deemed appropriate by the school.

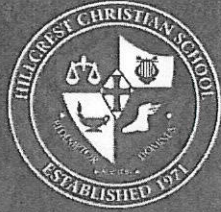
Date: _____

Printed name: _____ Signature: _____

Relationship: _____

Printed name: _____ Signature: _____

Relationship: _____



One family. One faith. One future.

2019-2020 Student Information:

Please complete one enrollment contract per family. Please contact main office for any additional questions.
Welcome to the HCS family.

Student One:

Last name: _____ First: _____ Middle: _____ Preferred: _____
New Student: _____ Sex _____ Grade entering: _____ Birthdate: _____
Social Security # _____ Students live with: _____
Ethnic origin(optional): _____

Student Two:

Last name: _____ First: _____ Middle: _____ Preferred: _____
New Student: _____ Sex _____ Grade entering: _____ Birthdate: _____
Social Security # _____ Students live with: _____
Ethnic origin(optional): _____

Student Three:

Last name: _____ First: _____ Middle: _____ Preferred: _____
New Student: _____ Sex _____ Grade entering: _____ Birthdate: _____
Social Security # _____ Students live with: _____
Ethnic origin(optional): _____

Student Four:

Last name: _____ First: _____ Middle: _____ Preferred: _____
New Student: _____ Sex _____ Grade entering: _____ Birthdate: _____
Social Security # _____ Students live with: _____
Ethnic origin(optional): _____

Parent/Guardian Information and Emergency Contacts

Father information:

Name: _____ Address: _____ email: _____
City: _____ State: _____ Zip code: _____ Birthdate: _____
Employer: _____ Occupation: _____
Work phone: _____ Cell Phone: _____
Religious Affiliation: _____ Church Attending: _____

Mother information:

Name: _____ Address: _____ email: _____
City: _____ State: _____ Zip code: _____ Birthdate: _____
Employer: _____ Occupation: _____
Work phone: _____ Cell Phone: _____
Religious Affiliation: _____ Church Attending: _____

Parents Marital Status: _____
Send all correspondence to: _____

Non-Parent Guardian information:

Relationship to student and or students listed above: _____
Name: _____ Address: _____ email: _____
City: _____ State: _____ Zip code: _____ Birthdate: _____
Employer: _____ Occupation: _____
Work phone: _____ Cell Phone: _____
Religious Affiliation: _____ Church Attending: _____

Emergency Contacts: please list two other than parents or guardian

Name: _____ Relationship to student: _____
Home: _____ Work: _____ Cell: _____

Name: _____ Relationship to student: _____
Home: _____ Work: _____ Cell: _____

List any additional person(s) that can pickup student _____
